

Alderman James Cappleman's 46th Ward Zoning and Development Application

ALL APPLICABLE SECTIONS OF THIS FORM SHOULD BE COMPLETED AND SUBMITTED BEFORE A MEETING IS SCHEDULED WITH THE ALDERMAN'S OFFICE. IF INFO IS NOT IMMEDIATELY AVAILABLE BUT IS RELEVANT TO THE PROJECT WRITE, "FUTURE". ANY INFO NOT RELEVANT CAN BE MARKED, "N/A" OR BLANK.

Completed forms can be mailed or emailed to the 46th Ward office: 4544 N. Broadway Ave., Chicago IL, 60640
Email: ward46@cityofchicago.org (Subject: Development Application)

46th Ward Zoning and Development process summary for developers:

1. Fill out Application (below)
2. Meet with Alderman Cappleman
3. Coordinate meetings/presentations of the proposal with the [local block club](#) and chamber of commerce
4. For large developments, meet with 46th Ward Zoning & Development committee to present proposal
5. Decision announced by Alderman Cappleman following community (and Z&D meeting if required)
6. This process will conclude prior to any City of Chicago approvals
7. If a proposal is rejected, the developer may re-present the project with significant changes and at the discretion of the Alderman

The 46th Ward Zoning and Development Committee meetings are scheduled on an as-needed basis.
For more information about the 46th Ward Zoning and Development process, please refer to the Developer and Committee Procedure Guidelines



Questions? Please call the 46th Ward Service office at 773-878-4646 or email kylie.ruscheinski@cityofchicago.org.

[SECTION A] – PLEASE COMPLETE ALL RELEVANT CONTACT INFORMATION

General Information

Project Name: _____

Date Submitted: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____

Owner's Fax Number: _____

Developer's Name: _____

Developer's Address: _____

Developer's Phone Number: _____

Developer's Fax: _____

Developer's Website: _____

Architect's Name: _____

Contact: _____

Architect's Address: _____

Architect's Phone Number: _____

Architect's Fax Number: _____

Architect of Record's Name: _____

Architect of Record's Address: _____

Architect of Record's Phone Number: _____

Architect of Record's Fax Number: _____

Architect of Record's Website: _____

General Contractor's Name: _____

Contact: _____

General Contractor's Address: _____

General Contractor's Phone Number: _____

General Contractor's Fax Number: _____

General Contractor's License Number: _____

Project Information

Type of Construction: Rehab New Construction Both None/Existing

Project Location/Address: _____

Brief description of project:

IF THE PROJECT IS AN EXISTING STRUCTURE WITH NO NEW CONSTRUCTION OR REHAB PLEASE FORGO
THE REMAINDER OF SECTION A AND CONTINUE TO SECTION B

Name of current owner of property:

If the applicant is not the owner, please describe agreement with owner?:

If owned by land trust, name of beneficiary: _____

Does the project include an Orange, Red, Landmark or National Register Historic Structure? If so, which?

Current Zoning Designation: _____

Do you plan to maintain the current zoning designation? Yes No

If, so please complete SECTION B.

Building Use(s): Single Family Apartment Condominium Townhouse Commercial Mixed Use Office

Institutional Other

Lot dimensions: _____

Site Square Footage: _____

Building Footprint: _____

Building Height: From grade at curb to bottom of the ceiling joist of the highest habitable level:

From grade at curb to highest point of building (excluding chimneys, satellite dishes, HVAC units, etc):

Height of each floor measured from finished floor to the finished ceiling and any below-grade space, including but not limited

to basement: _____

Type of construction material to be used on all sides of the exterior:

[SECTION B] – COMPLETE SECTION IF PROJECT IS REQUESTING FINANCIAL SUPPORT FROM THE CITY OF CHICAGO AND/OR AN ALDERMANIC APPROVAL REQUEST SUCH AS REQUESTS FOR:

1. CURB CUTS
2. A LOADING ZONE
3. ZONING CHANGE
4. ENCROACHMENT OF THE PUBLIC WAY
5. SIGNAGE PERMIT

Requests

Do you plan to maintain the current zoning designation? Yes No

If No, what would the proposed change be? Please list intended zoning designation and a brief description:

Will there be a request for curb cuts? Yes No Number: _____ Size _____

Location: _____

Will there be a request for a loading zone? Yes No Size: _____

Location: _____

Will there be any encroachment of the public right of way?: Yes No If so, please describe:

Would any signage require a permit application/Aldermanic ordinance? Yes No If yes, what is the total square footage of sign area? Please include pictures (digital preferred) or renderings. _____

Are you seeking any financial assistance from the City of Chicago? Yes No If yes, please select all that apply:

TIF Assistance Requested amount: Yes No

Land write down or negotiated sale: Yes No

Tax Class L: Yes No

County Tax Abatement Program (e.g., Class 6- Industrial or 7- Commercial): Yes No

FOR ANY REQUESTS PLEASE INCLUDE ALL RELEVANT DOCUMENTATION

[SECTION C] – COMPLETE SECTION IF PROJECT INCLUDES NEW CONSTRUCTION

Please list all current and recent development projects:

Has the developer’s property(ies) been subject to legal action? Yes No

If so, please explain the circumstances of the legal action:

Has a traffic study been completed: Yes No

If yes, please attach document.

How many on-site parking spaces will be provided? _____

How will they be accessed?

Will the project include bike parking and storage? Yes No

How will they be accessed?

Where will the garbage dumpsters/cans for the property be located?:

Will the proposed project include any sustainable or “green” features such as a green roof, permeable pavement, car sharing, etc.? If so, please describe:

Will this project create any jobs? Yes No

If yes, please describe:

FOR ANY REQUESTS PLEASE INCLUDE ALL RELEVANT DOCUMENTATION

[SECTION D] – SECTION MUST BE COMPLETED IF THE PROJECT FITS ANY OF THE FOLLOWING CRITERIA. BUILDINGS FITTING THESE CRITERIA MUST HAVE ALSO COMPLETED ALL PREVIOUS SECTIONS.

- 6. TIF FUNDING IS REQUESTED
- 7. PROJECT IS A PLANNED DEVELOPMENT
- 8. PROJECT COST IS GREATER THAN \$10 MILLION
- 9. PROJECT INCLUDES AFFORDABLE HOUSING UNITS

Has financing been secured for this project? Yes No

If yes, please briefly describe the nature of the financing, and attach any appropriate additional description and documentation.

Is the project within a TIF? If so, which? _____

If TIF assistance is requested, briefly describe the amount and nature of the request and attach any appropriate documentation.

Is the proposed project a planned development? Yes No

If the project is a planned development, briefly describe and attach appropriate documentation:

Have you met with the Department of Housing regarding the project? Yes No

Who is the DOH contact?: _____

Contact's Phone Number: _____

Is the cost of this project above \$10 Million? Yes No

If yes, what is the total estimated cost of this project? _____

Does the project proposal include affordable housing units? Yes No

If yes, please describe the affordable housing component and attach any appropriate additional description and documentation.
